

Contact Megan Thornton [by email](#) or phone, 919-217-2236. Deadline for proposals is April 20th at 12 Noon.

Arts and Crafts Instruction for Summer Camp – Knightdale Parks and Recreation is requesting proposals for arts and crafts instruction for our existing summer camp program. Camp runs 8-9 weeks during the summer and classroom space is provided along with storage. Crafts must be able to be started and completed within the week because each week there is turnover in the participants. Instructor would be responsible for purchasing all supplies except the first week of camp when KPRD provides canvas tote bags, lunch bags or similar items; instructor would be responsible for items used to decorate the week one craft. Proposal should include a price per child and examples projects participants would complete. The arts and craft sessions are held weekly for each age group at camp and are broken down as follows:

5-7 yr. olds (Adventure Camp)-approx. 45 campers-located at the Knightdale Recreation Center-1 hour session with campers, typically scheduled on Tuesdays from 10:30am-11:30am.

8-10 yr. olds (Explorer Camp)-approx. 45-50 campers-located at the Knightdale Recreation Center-1 hour session with campers, typically scheduled on Tuesdays from 12:30-1:30p.

11-13 yr. olds (Quest Camp) – approx. 45-50 campers-located at the Knightdale Community Pool Clubhouse-1 hour session with campers, typically scheduled on Wednesdays from 9:30-10:30am. Crafts during the summer for Quest camp should include 1 session on wood-burning and 1 session on tie-dye.

Instructors is responsible for set up before and clean up after each session as well as invoicing KPRD weekly for each camp (invoice must include camp name, price per child and # of children present for session). Instructor must be flexible to allow for changes in schedule due to holidays, field trips, etc that have scheduling priority.

Instructor is eligible to complete First Aid/CPR class with KPRD at no charge during Camp Counselor orientation.